

Handout MSc Geology, winter term 2024/25

Where you find information

MSc Geology Website: <http://www.master-geo.uni-freiburg.de/>

- Details: Handbook Geology contains all relevant information about the actual curriculum, and detailed description of all lectures
- Regulations: Examination Regulation Geology based on General examination regulation Master of Science
- Semester Schedule: always look for actualized version on Web
- Examination: dates and what to do if you are sick
- E-learning platform (ILIAS) for information, scripts, exercises for individual courses: <http://www.ilias.uni-freiburg.de> (switch language to English)

Where you get advice (see handbook for further information)

- 📖 with all **technical and study coordination questions** like semester schedule, electives, excursion schedule, examination schedule, detailed study regulations, etc.
 - Alexandra Wicke, Albertstr. 23-b, Room 01 020
 - email: studienkoordination@geologie.uni-freiburg.de
 - phone: +49 (0)761 203 6398
- 📖 with **academic questions**
 - Dr. Heike Ulmer, Albertstr. 23-b, Room 02 014
 - email: ulmer@uni-freiburg.de
- 📖 with problems concerning **examination registration, sick certificates if you missed an exam due to illness, transcripts, application for a Master Thesis**
 - Examination Office: Tennenbacher Straße 4
 - <https://www.unr.uni-freiburg.de/de/fakultaet/pruefungsamt>
- 📖 with a **specific study module**
 - module coordinator (see handbook)
- 📖 with **acceptance of course achievements from other degree programs** (e.g. Erasmus)
 - Prof. Dr. David Dolejš, Room 01016
 - email: david.dolejs@minpet.uni-freiburg.de
 - phone: +49 (0)761 203 6395

- enrolment, re-registration and leave of absence
→ Service Center Studies (SCS)
<https://www.studium.uni-freiburg.de/en/student-services>

General structure of MSc Geology 2024/25

- 4 Elective Tracks (to be decided now)
 - Applied Quaternary Geology
 - Geohazards
 - Geomechanics and Tectonics
 - Mineralogy and Geochemistry
- 3 different types of modules
 - General Compulsory Modules
 - Compulsory Modules for your elective track
 - Elective Modules
- field trips
 - You need field trip days during your 4 semesters --> participate as early as possible

What you may not forget

- Check the bulletin boards in the main entrance hall frequently for short-term information regarding courses, dates etc...
- You will get study information from Alexandra Wicke on a regular basis by email --> make sure that she has your up-to-date email address
- University email account (also valid for ILIAS-login)
<http://www.rz.uni-freiburg.de> → myAccount
User ID and initial password are sent to newly enrolled students by email to the deposited mail address and in addition along with the "UniCard" by post.
You get access to
 - Online course schedules, registration confirmation and exam registration (HISinOne) through the University's administration
 - E-learning platform ILIAS
 - Access to the University Library → activate your UniCard via MyAccount → User profile → Unicaid → activate
 - Freiburg University Library's as well as Baden-Württemberg Library's Online literature databases (ReDI)
 - Use of the main computer work-stations (e.g. University IT Services and University Library)
 - Internet access through VPN/WLAN
 - Freiburg University email accounts
 - Personal Storage Space
- You need to register for all module examinations (written exams, reports, seminars, field trips...).
Usual registration periods:

Winter term	October 1 st - February 1 st
Summer term	April 1 st - July 1 st

Please watch out for special announcements.

Within these periods you may also resign from a registration. Outside these periods no (de)registration is possible.

In case you are sick on an exam day you have to hand in a sickness certificate from your doctor within three working days to the examination office (see address above). Be careful: it is not sufficient to post it within three days - it has to be there!

- Students enrolled at the University of Freiburg must register for each new semester during the registration periods: Winter Semester: June 1st to August 15th Summer Semester: January 15th to February 15th. In order to register for the semester, you must transfer the student fees. If you have not completed your registration by the end of a semester, you will be exmatriculated automatically. For detailed information, please visit the homepage of the Student Service Center (<https://www.studium.uni-freiburg.de/en/student-services/study-fees>).

- Instructions for using the Campus Management System (HISinONE) can be found here:
<https://wiki.uni-freiburg.de/campusmanagement/doku.php?id=hisinone:studieren:start>



In spite of all these regulations: Enjoy your study and if you have any questions: Just ask...

Heike Ulmer
Alexandra Wicke